

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES BOARD RETREAT REGULAR MEETING MINUTES

Tuesday, August 11, 2020

1:00 PM

**Grizzly Hill School Cafeteria
16661 Old Mill Rd. Nevada City, CA**

The TRESB Board of Trustees will participate via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

1. CALL TO ORDER

The Board Retreat/Regular Meeting of the Twin Ridges Elementary School District Board of Trustees was called to order at 4:25 PM on Tuesday, August 11, 2020.

2. ROLL CALL

Mindi Morton	President	Present
Rachel Kozloski	Clerk	Present
Lorien Whitestone	Member	Present
Malik Goodman	Member	Present
Hillary Hulteen	Member	Absent

Four members present. Quorum established.

In attendance: Melissa Madigan, Diana Pasquini, Sunshine Bender, Kelly Moreno, Michael Melendez

Action

3. APPROVAL OF August 11, 2020 BOARD RETREAT/ BOARD MEETING AGENDA – Mindi Morton

Action

Lorien Whitestone moved to approve the August 11, 2020 Board Meeting Agenda as presented, Rachel Kozloski seconded; motion passed by the following vote:

Vote

Aye	Mindi Morton
Aye	Rachel Kozloski
Aye	Lorien Whitestone
Aye	Malik Goodman
Absent	Hillary Hulteen

4. PUBLIC COMMENT

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment

period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)

No Public Comment.

Action

5. **CONSENT ITEMS.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.*

A. Approval of July 21, 2020 Regular Board Meeting Minutes - *Mindi Morton*

B. Approval of Warrants for July 2020 - *Mindi Morton*

Action

Malik Goodman moved to approve the Consent Item 'Warrants for July 2020' noting that there were no July 21, 2020 minutes available, Rachel Kozloski seconded; motion passed by the following vote:

Vote

Aye

Aye

Aye

Aye

Absent

Mindi Morton

Rachel Kozloski

Lorien Whitestone

Malik Goodman

Hillary Hulteen

6. REPORTS/PRESENTATIONS

Discussion/Info.

A. Family Resource Center - *Diana Pasquini*
Diana Pasquini reported:

- The FRC applied and received approximately \$3k in recovery funds to work on the kitchen at the Oak Tree campus. Progress to date includes: roof cleared and building exterior pressure washed.
- The drive-thru food bank distribution is up and running on the Oak Tree Campus.
- Clothing give away each Monday from 9 AM to 1 PM. They are not accepting clothing donations at this time.
- Will be repurposing the game room.
- Nevada County, who is organizing the food bank distribution, is investing in repairing/filling the potholes in the driveway

The Board thanked Diana for her dedication and commitment to the success of the FRC.

Discussion/Info.

B. Board Report- *Mindi Morton*
Mindi Morton reported:

- Our financial advisor at Owens advised that we have \$600k sitting in an account that we may want to do something with. We will contact Darlene Waddle from the Nevada County Superintendent of Schools to seek advice.
- Rachel Kozloski inquired about logistics for the Washington School students and asked to be kept in the loop.

7 DISCUSSION/ACTION ITEMS

Discussion/Action

A. Maintenance Update – Melissa Madigan, Michael Melendez

There are ongoing maintenance issues requiring large expenditures and large time commitments. Melissa introduced Michael Melendez who has conducted a preliminary facilities inspections at the Grizzly Hill and Oak Tree campuses.

GRIZZLY HILL:

Michael shared that, based upon his findings, the major issue is deferred maintenance and stress to the buildings/facilities due to lack of attention and adherence to programmatic practices. Every aspect of this facility is in need of attention. It is, and will continue to be, a losing game without the implementation of a strong management program to turn it around. A different approach is required but is doable by his estimation.

The kind of program needed requires money, commitment, and establishment of a district-wide standard.

OAK TREE:

This campus "is a jewel, a fantastic facility" that is virtually rotting due to disuse and lack of attention but still has a lot of potential. The electrical system is 42 years old and showing signs of failure; breakers are tripping, and all receptacles in the kitchen are wired backwards. The new water tank can't be filled due to what appears to be a broken valve in the plumbing. The entire facility is significantly compromised. This campus "requires an awful lot of work" to turn it around.

Rachel Kozloski asked how do we get there? Michael responded that the District needs to hire an experienced Facilities Manager to approach it intelligently. Rachel asked for a prioritized report/overview identifying immediate, long-term, and intermediate needs.

This item needs to be revisited at a future meeting.

In the interim, Melissa Madigan asked the Board to consider her hiring a landscaper to clean things up until a plan is in place. All board members were in agreement to move forward with this for the short-term and work on putting a plan together for the long-term.

Discussion/Action

- B. Remote Hot Spots – Melissa Madigan**
Remote Hot Spots are not getting any cheaper. We need to move forward to acquire them for our families who are struggling with internet connection needed to participate and find success with Distance Learning.

Action

Malik Goodman moved to approve purchasing up to sixty (60) remote hotspots with a cap of \$20/month for up to one year, Lorien Whitestone seconded; motion passed by the following vote:

Vote

Aye
Aye
Aye
Aye
Aye
Absent

Mindi Morton
Rachel Kozloski
Lorien Whitestone
Malik Goodman
Hillary Hulteen

Discussion/Action

- C. Solar Repair Needs – Melissa Madigan**
The solar array on the upper grades building continues to throw an error message. California Solar has been called out several times for the same issue. They are recommending removing the panels, evaluating them and moving forward from there. The estimated cost for this is upwards of \$5k. Lorien Whitestone asked for a return on investment comparison to identify the energy cost savings of this unit vs the cost of repair before we move forward. We will leave this item to be addressed by the newly hired Facilities Manager.

Discussion/Action

- D. Water Tank Update/Installation Costs – Melissa Madigan**
Melissa Madigan notified the Board that there were additional installation costs for the Water Tank at Grizzly Hill.

Discussion/Action

- E. Biennial Notice Conflict of Interest – Mindi Morton**

It seems this was done last year. It only needs to be done every other year. We'll look into it to confirm our scheduled due date.

Discussion/Action

F. Teacher Assignments – Melissa Madigan

K/1 – Julie Kolofer (Lead Teacher)

2/3 – Sabrina Szymanski

4/5 – Rachel Wegman

6 – Alayna Grapel

7/8 – Tiffany Caughey

TOSA English Language Arts (TK-8) – Gretchen Eisenhut

TOSA Math (TK-4) – Alayna Grapel

Resource Teacher + Special Ed. Director - We will share these positions with Clear Creek and Chicago Park districts. Details will be specified in an MOU.

Discussion/Action

G. CTA MOU – Melissa Madigan

Twin Ridges Teachers Union voted on, ratified, and signed (on August 9, 2020) an MOU related to COVID-19 for the 2020/21 school year.

Discussion/Action

H. Learning Continuity Plan – Melissa Madigan

The Learning Continuity Plan (LCP) requires a Public Hearing for parent/community input and will then be submitted to the Board for approval before September 15th. This will take place at the September 8th Board meeting. The document will then be sent to the County Office for review before they forward it to the State for approval.

Discussion/Info.

I. Superintendent's Report – *Melissa Madigan*

Melissa Madigan reported:

- We are in the process of hiring a Special Ed. Teacher and Director.
- The CARES Act will cover time off needed if an employee tests positive for COVID-19.

9. PUBLIC COMMENT ON CLOSED SESSION ITEMS – *Mindi Morton*

No public comment on Closed Session items.

Regular session recessed at 6:15 PM

10. CLOSED SESSION – *Mindi Morton*

A. Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))

Closed session called to order at 6:15 PM

11. RECESS /RECONVENE - Report out on Closed Session - *Mindi Morton*

A. Public Employee Discipline/Dismissal/Release

Closed session concluded at 7:44 PM. Regular session resumed at 7:44 PM. Board President, Mindi Morton reported that no action was taken during closed session.

Discussion

12. FUTURE AGENDA ITEMS DISCUSSION

13. UPCOMING MEETINGS:

Next Regular Board Meeting, Tuesday, September 8, 2020

14. ADJOURNMENT

Meeting adjourned at 7:45 PM

This agenda was posted at least 72 hours prior to the meeting at 16861 Old Mill Rd. Nevada City, CA 95959

NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. (G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132))

Mindi Morton,
Board President

08/11/2020

Date