

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES BOARD RETREAT REGULAR MEETING MINUTES

Tuesday, July 21, 2020

1:00 PM

Grizzly Hill School Cafeteria  
16661 Old Mill Rd. Nevada City, CA

The TRES D Board of Trustees will participate via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

### 1. CALL TO ORDER

The Board Retreat/Regular Meeting of the Twin Ridges Elementary School District Board of Trustees was called to order at 1:12 PM on Tuesday, July 21, 2020.

### 2. ROLL CALL

Mindi Morton	President	Present
Rachel Kozloski	Clerk	Present
Lorien Whitestone	Member	Present
Malik Goodman	Member	Present
Hillary Hulteen	Member	Present

Five members present. Quorum established.

In attendance: Melissa Madigan, Diana Pasquini, Gretchen Eisenhut, Julie Kolofer

Action

### 3. APPROVAL OF July 21, 2020 BOARD RETREAT/ BOARD MEETING AGENDA – *Mindi Morton*

#### Action

Malik Goodman moved to approve the July 21, 2020 Board Meeting Agenda as presented, Rachel Kozloski seconded; motion passed by the following vote:

#### Vote

Aye

Aye

Aye

Aye

Aye

Mindi Morton

Rachel Kozloski

Lorien Whitestone

Malik Goodman

Hillary Hulteen

### 4. PUBLIC COMMENT

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code

54954.3)

No Public Comment.

Action 5. **CONSENT ITEMS.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.*

A. Approval of June 9, 2020 Regular Board Meeting Minutes - *Mindi Morton*

B. Approval of Warrants for June 2020 - *Mindi Morton*

**Action**

Rachel Kozloski moved to approve the Consent Items as presented, Malik Goodman seconded; motion passed by the following vote:

**Vote**

Aye  
Aye  
Aye  
Aye  
Aye

Mindi Morton  
Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen

**6. BOARD RETREAT**

Discussion/Info. A. Teachers' Vision 'How to Open School' – Gretchen Eisenhut and Julie Kolofer

Gretchen Eisenhut addressed the Board to let them know her personal thoughts about how to best open the 2020/21 school year. Her focus is communication and student/family engagement and the time teachers will need to prepare curriculum.

Julie Kolofer spoke to choosing what's best for our students and a willingness to work together. Her preference is the A/B hybrid schedule model. Communication between teachers and superintendent is vital.

Discussion/Action B. Opening TRES D Schools for the 2020/2021 School Year – *Melissa Madigan*

The current plan is to open school with an A/B hybrid schedule for grades 2-8. This will include 'in-person' learning as well as 'distance' learning. Each cohort will attend 2, three hour days per week in person. A cohort on Monday/Tuesday, B cohort on Thursday/Friday from 8 AM to 12 PM. Wednesday will be dedicated to cleaning and sanitizing. K/1st Grade/Special Ed. would attend 4, half days per week with the possibility of team teaching.

State requirements calls for daily interaction with students. The distance learning model must provide work comparable to classroom work.

Melissa Madigan will compose another survey to get parent input on what they'd like to see for their children's learning experience this year.

Hotspots and internet options will be provided to students/families. TRES D will provide an opportunity for students to sign up for internet, Chromebook assistance, tutoring, and homework assistance with an aide.

Discussion on this topic included:

- Delay school start date?
- Details of the A/B schedule.
- Outdoor Classroom possibilities.
- How to best assign student cohorts.

- Tutoring space, what would this look like?
- Washington students; van transportation, bus transportation? Food service?
- Provide additional days for 'Teacher In-Service' the week of August 17, 2020. Students on campus August 24, 2020
- Offer an 'open school' at the Washington School campus to allow all students in the community K-12 a space to do school work, provide internet access and tutoring.

## 7. REPORTS/PRESENTATIONS

Discussion/Info.

### A. Family Resource Center - Diana Pasquini

*Diana Pasquini reported:*

- The theme for the upcoming issue of the FRC Newsletter will focus on opening Grizzly Hill School.
- The drive-thru food bank distribution went smoothly
- Facility repairs are being figured out
- Trying to figure out what reopening/operation of the FRC will look like in these COVID times.

Discussion/Info.

### B. Board Report- Mindi Morton

*Mindi Morton reported:*

- In conversations with the auditor, Michelle Hanson, reports are positive, progress is being made. Both the auditor and Peter, the financial advisor, encouraged the Board to deposit \$60,000 into the account.

## 8. DISCUSSION/ACTION ITEMS

Discussion/Action

### A. Resolution 20-20 To Rescind the Layoff of Classified Employee (Cook/.375 FTE) – Melissa Madigan

**Action**

Lorien Whitestone moved to approve Resolution 20-20 authorizing the rescission of the layoff of one .375 FTE classified cook position as presented, Rachel Kozloski seconded; motion passed by the following vote:

**Vote**

Aye  
Aye  
Aye  
Aye  
Aye

Mindi Morton  
Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen

Discussion/Action

### B. Resolution 20-21 Authorizing Signers for TRES D Revolving Bank Accounts – Melissa Madigan

**Action**

Malik Goodman moved to approve Resolution 20-21 authorizing signers for TRES D revolving bank accounts as presented, Lorien Whitestone seconded; motion passed by the following vote:

**Vote**

Aye  
Aye  
Aye  
Aye  
Aye

Mindi Morton  
Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen

Discussion/Action

### C. Job Reclassification(s) Executive Assistant Confidential (2) and Teacher on Special Assignment (Retroactive to July 1, 2020) – Melissa Madigan

**Action**

Rachel Kozloski moved to approve the job reclassification for classified employees Kelly Moreno and Sunshine Bender to Executive Assistant (Confidential), retroactive to July 1,

**Vote**

Aye  
Aye  
Aye

Mindi Morton  
Rachel Kozloski  
Lorien Whitestone  
Malik Goodman

2020, Malik Goodman seconded; motion passed by the following vote: Aye Aye Hillary Hulteen

- Discussion/Action* **D. Additional Custodial Hours - *Melissa Madigan***  
Melissa Madigan addressed the Board regarding the need for additional custodial hours due to the COVID-19 mandates.
- Discussion/Action* **E. Security Camera Policy – *Mindi Morton***  
Rachel Kozloski moved to approve the Security Camera Policy as presented, Lorien Whitestone seconded, motion approved by unanimous vote.
- Discussion/Action* **F. Williams Uniform Complaint Quarterly Report (April-June 2020) – *Melissa Madigan***  
Melissa Madigan presented the fourth quarter Williams Uniform Complaint Report noting that no complaints were received during this time period.
- Discussion/Info.* **G. Superintendent's Report – *Melissa Madigan***  
Melissa Madigan reported:
- We are required to provide a dedicated fire suppression water tank at the Oak Tree campus. After installation we noticed that we don't have any way to fill the tank. There are plumbing issues that need to be addressed.

Malik Goodman asked that we provide information about where switches and breakers are located.

- 9. PUBLIC COMMENT ON CLOSED SESSION ITEMS – *Mindi Morton***  
No public comment on Closed Session items.  
Regular session recessed at 4:44 PM

**10. CLOSED SESSION – *Mindi Morton***

- A. Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))**  
Resolution 20-22

Closed session called to order at 4:44 PM

**11. RECESS /RECONVENE - Report out on Closed Session - *Mindi Morton***

- A. Public Employee Discipline/Dismissal/Release**

Closed session concluded at 4:52 PM. Regular session resumed at 4:52 PM. Board President, Mindi Morton reported that no action was taken during closed session.

*Discussion* **12. FUTURE AGENDA ITEMS DISCUSSION**

Revamp school calendar.

Budget reports

**13. UPCOMING MEETINGS:**

Next Regular Board Meeting, Tuesday, August 11, 2020

**14. ADJOURNMENT**

Meeting adjourned at 4:56 PM

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959

**NOTICE:** In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. (G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132))

---

Mindi Morton, Board  
President

07/21/2020  
Date