

**Twin Ridges Elementary School District  
Board of Trustees  
BOARD MEETING**

**Tuesday, September 10, 2019  
4:00 PM**

**Grizzly Hill  
16661 Old Mill Rd.  
Nevada City, CA 95959**

<b>MINUTES</b>
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**The Board reserves the right to take action on any item on the agenda.**

**1. CALL TO ORDER 4:07**

**2. ROLL CALL**

<b>Mindi Morton</b>	<b>President</b>
<b>Rachel Kozloski</b>	<b>Clerk</b>
<b>Malik Goodman</b>	<b>Member</b>
<b>Hilary Hulteen</b>	<b>Member</b>
<b>Lorien Whitestone</b>	<b>Member</b>

*Members in attendance: Mindi Morton, Rachel Kozloski, Malik Goodman, Hilary Hulteen, Lorien Whitestone*

*Administration in attendance: James Berardi, Deborah Messervay, Sunshine Bender Debra Sandoval ( Interim Superintendent )*

**3. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION**

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on an agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

**Information**

*Kacy Matty proposed the Bay Area wilderness training for outdoor field trips. The training is April 1<sup>st</sup>-5<sup>th</sup>. The cost is \$900 per person but with the schools percentage of free and reduced students the training will cost us \$300 per person. James spoke of the benefits of training i.e. the training itself for legacy outdoor trips as well as the free lending program of supplies for the trips. Alayna Grapel and Jessica Kuller would also like to attend the program.*

#### **4. CONSENT**

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval. The public has a right to comment on any consent item. At the request of any member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item.

#### **Action**

#### **4.1 THE BOARD WILL REVIEW AND APPROVE THE SEPTEMBER 10, 2019, AGENDA**

#### **4.2 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF JUNE 25, 2019** (Mint Green backup)

#### **4.3 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF JULY 23, 2019** (Salmon backup)

#### **4.4 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF AUGUST 13, 2019** (Light Purple backup)

*Amend agenda Rachel was at the meeting but was late.*

#### **4.5 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF AUGUST 19, 2019** (Pink backup)

#### **4.6 APPROVE WARRANTS** (Gray backup)

*Rachel Kozloski Moved to approve the consent items except 4.4 to be amended that Rachel was late. Mindi Morton seconded. The motion passed by unanimous vote.*

#### **5. FAMILY RESOURCE CENTER REPORT** **Information**

*Diana Pasquini reported that the Summer Camps served 80 kids. Sports camp was 3 weeks; Art camp was 1 week. Diana thanked James for all his support and expressed gratitude for being a bridge to the community.*

## **6. TEACHERS REPORT**

### **Information**

*No teachers present*

#### a. Washington School Enrollment

<b>Grade</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>Total</b>
<b>Students</b>					2		2	1		5

#### b. Grizzly Hill School Enrollment

<b>Grade</b>	<b>TK/K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>Total</b>
<b>Students</b>	0/7	13	14	8	10	13	10	7	11	93

## **7. SUPERINTENDENT REPORT**

### **Information**

*James reported that the 8<sup>th</sup> grade teacher Alayna Grapel was hired as a temporary probationary teacher. He would like to see her hired as permanent contracted teacher. He expressed that she is doing a great job and homework has gone up in her classroom.*

*James said that the county office has closed applications for the new Superintendent/Principal position. They have it down to 6 potential applicants for the board and community stake holders interviews to be held September 24<sup>th</sup>.*

## **8. BOARD REPORT**

### **Information**

*Diana read the article/tribute from the Ridge Connection Newsletter about James's service to the school and community. The Board thanked James for his service. Rachel spoke warmly about James and Malik spoke of changes that would have not happened without James making the effort to impact local perception of the Schools.*

## **9. DREAM A DIFFERENCE UPDATE**

### **Information**

*This Poetry program will continue this second year with students writing poetry to share on a Skype call with students in Syria. Last year several students at Grizzly Hill and Washington School where published in a book Dream a Difference. Conrad and his team look forward to working with the students again. Students will have a chance to showcase their poetry on KVMR and at the poetry festival.*

## **10. ANNUAL REVIEW OF BOARD POLICY ON WILLIAMS UNIFORM COMPLAINT PROCEDURES**

(Yellow backup)

### **Action/information**

*Motion by Rachel Kozloski and seconded by Malik Goodman to accept annual review of Board Policy on Williams Uniform Complaint Procedures. Motion passed with 5 ayes.*

**11. REVIEW 2018-19 FOURTH QUARTER REPORT OF WILLIAMS UNIFORM COMPLAINT SUMMARY**

(Peach backup)

**Information**  
*0 Complaints*

**12. OPEN PUBLIC HEARING ON INCREASING SCHOOL FACILITIES FEES AS AUTHORIZED BY GOVERNMENT CODE SECTION 65995 (b) 3**

*Updates January every 2 years*  
*The hearing was opened at 5:10 P.M.*

**13. CLOSE PUBLIC HEARING ON INCREASING SCHOOL FACILITIES FEES AS AUTHORIZED BY GOVERNMENT CODE SECTION 65995 (b) 3**

*The hearing was closed at 5:12 P.M.*

**14. APPROVAL OF RESOLUTION #20-01: INCREASING SCHOOL FACILITIES FEES AS AUTHORIZED BY GOVERNMENT CODE SECTION 65995 (b) 3**

(Dark Purple backup)

**Action**

*Rachel Moved*  
*Hilary seconded*  
*Roll Call:*

*Ayes: Mindi Morton, Rachel Kozloski, Hilary Hulteen, Malik Goodman, Lorien Whitestone*  
*Nays: 0 Absent: 0 Abstentions: 0*

**15. OPEN PUBLIC HEARING FOR THE AVAILABILITY OF INSTRUCTIONAL MATERIALS**

**Discussion/information**

*Every student and staff has a book and we will continue to maintain 8<sup>th</sup> grade work math packets while the book is on order.*

*The public hearing was opened at 5:14 P.M.*

**16. CLOSE PUBLIC HEARING ON THE AVAILABILITY OF INSTRUCTIONAL MATERIALS**

*The public hearing was closed at 5:15 P.M.*

**17. APPROVE RESOLUTION #20-02 SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS**

The Board will review and approve the District’s availability of textbooks and instructional materials for students. An inventory of currently adopted materials is available in the school office. (This is an annual Board action.)

(Aqua backup)

**Action**

*Lorien Moved*

*Rachel Seconded*

*Roll Call:*

*Ayes: Mindi Morton ,Rachel Kozloski, Hilary Hulteen, Malik Goodman Lorien Whitestone*

*Nays:0 Absent:0 Abstentions:0*

**18. TECHNOLOGY: UPDATE ON INTERNET, WIRING AND COMPUTER PURCHASE**

**Action/information**

*James talked about chrome books, the BIGG grant and internet infrastructure. Our current infrastructure will not be able to handle the addition of student Chrome book use which is one of our technology goalst o support academic success. Gary Habeeb was hired to check the school’s system. He is in the process of getting bids to rewire the school. One bid came in at \$40,000. The board would like to hear more about this proposal at the October meeting.*

**19. GENERATOR ISSUES**

**Action/information**

*James explained the differences on the price quote i.e. fix the old generator vs. install new generator. James stated the importance of attending school for the mandated 180 days. The generator issue compromises that. The board would like a second quote or bids from multiply agencies.*

**20. AFTERSCHOOL PROGRAM**

**Discussion/information**

*Sunshine spoke of the afterschool program with the pros and cons of the location arrangement. The board said there may be a possibility of purchasing a shed for the Art teacher’s supplies storage. The board agreed to revisit this in November.*

**21. APPROVE RESOLUTION 20-03: TEMPORARY TRANSFER OF CASH BETWEEN FUNDS FOR 2019-20**

*This is a standard annual procedure that allows districts to maintain their budget and cash flow across fiscal years.*

*Rachel moved*

*Malik seconded*

*Roll Call:*

*Ayes: Mindi Morton ,Rachel Kozloski, Hilary Hulteen, Malik Goodman, Lorien Whitestone*

*Nays:0 Absent:0 Abstentions:0*

**22. PURCHASING OPTIONS FOR WASHINGTON**

**Action/information**

*Jeff Martinez has been planning field trips and would like a call card for Washington.*

*Hilary moved*

*Malik seconded*

*Ayes:5, Nays:0, Absent:0 Abstentions:0*

**23. FUTURE AGENDA ITEMS**

*Approve The Bay Area wilderness training. Approve a satellite phone for field trips and emergencies.*

*Alayna Grapel as a permanent hire. Bids for the internet how to lower the cost and have it run efficiently. The board would like to meet with Gary Habeeb at the next meeting.*

*New generator bids and addresses the safety issues with the current one. Renegotiate the 1/2 day of Halloween.*

**24. ADJOURNMENT**

*The meeting was adjourned at 5:55 P.M.*

**This agenda was posted at least 72 hours in advance of the meeting at 16661 Old Mill Road, Nevada City, CA 95959.**

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265.9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a)(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

**Attested to:**

\_\_\_\_\_  
**Mindi Morton/President      Date**

\_\_\_\_\_  
**Rachel Kozloski/Clerk      Date**