

**Twin Ridges Elementary School District
Board of Trustees
BOARD MEETING**

**Tuesday, December 10, 2019
4:00 P.M.**

**Grizzly Hill School
16661 Old Mill Road
Nevada City, CA 95959**

MINUTES

The Board reserves the right to take action on any item on the agenda.

1. CALL TO ORDER 4:06

2. ROLL CALL

Mindi Morton	President
Malik Goodman	Member
Rachel Kozloski	Member: <i>Absent</i>
Hilary Hulteen	Member
Lorien Whitestone	Member: <i>Absent</i>

*Board members in attendance: Mindi Morton, Malik Goodman, Hilary Hulteen
Administration in attendance: Melissa Madigan, Deborah Masservey, Sunshine Bender*

3. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on an agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

No public comment

4. CONSENT

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval. The public has a right to comment on any consent item. At the request of any member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item.

4.1 THE BOARD WILL REVIEW AND APPROVE THE DECEMBER 10, 2019 AGENDA

Fix the double 4.3 to be numbered 4.4

4.2 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF NOVEMBER 12, 2019

4.3 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF JUNE 11, 2019

4.4 APPROVE WARRANTS

Malik moved Hilary seconded

Ayes:3 Nays:0 Absente:2 abstain:0

5. NORTH POINT ACDEMY SITE USE KARLA AARON

Karla Arron presented to the board bringing a satellite location for North Point Academy independent study to the Grizzly Hill site. She also proposed bringing adult education to one of the schools campuses. This will give the district to provide high quality education for all.

6. PGE EASEMENT

Shawna Humphreys representative from PGE came out with a proposal to put a underground electric line along the road of the Grizzly Hill campus on Old Mill Rd. They have been updating outdated poles and hardware for fire safety. They believe that with burying the lines it will help setting up micro circuits to reduce the number of impacted areas during a power safety shut off. No action was taken but the board expressed they would like the line surveyed to have a better understanding of the easement placement and what impact it would have on the school.

7. FAMILY RESOURCE CENTER

Diana Pasquini and Kristen Snell gave updates on programs they will be hosting at the frc. They will be holding a yoga class thought by one of the parents with childcare provided. Americore helped with cleaning up the campus they staged burn piles for the resident firefighter to burn during weather permits. They gave annual report of how many community member served in total it was 3,165 people .

8. ANNUAL BOARD ORGANIZATIONAL MEETING

The organizational meeting is normally held in December

Election of Board President

The Board President presides as the chairperson at Board meetings, consults With the Superintendent in the preparation of the Board agenda, and acts as The spokesperson for the Board as designated.

Mindi Morton elected President Hilary moved Malik seconded

Election of Clerk

The Board Clerk monitors the payment of bills and serves as acting President in the absence of the President

Rachel elected Malik moved Hilary seconded

Election of Secretary (Superintendent)

The Board Secretary prepares Board Agendas, maintains minutes and all District And Board records; prepares documents, prepares a tentative calendar for the ensuing

School year for the consideration of the Board, submits all correspondence addressed To the Board to the Board President and all members.

Melissa Madigan elected Mindi moved Hilary seconded

Election of Timekeeper

The Timekeeper manages the time spent on each agenda item.

Malik Goodman elected Hilary moved Mindi seconded

Election of Local CSBA Representative

The Local CSBA Representative serves as the Board’s representative to the Nevada County School Board’s Association. Meets 4 times per year.

Mindi Morton elected President Hilary moved Malik seconded

County Trustee Representative

Only as needed.

Mindi Morton elected President Hilary moved Malik seconded

Election of Negotiation Representative and Alternate

The Negotiation Representative and Alternate represents the Board in negotiations with all bargaining units including the Twin Ridges Teachers’ Association and the California Schools Employee Association.

Malik elected Mindi moved Hilary seconded

Hilary elected as alternative Mindi moved Malik seconded

Selection of Monthly Meeting Days and Times

The Board will determine the monthly meeting days and set the times for these Meetings.

The board voted that meetings will be held 2nd Tuesday of the month at 4 pm with the Washington meeting be held in April at 5pm

Mindi moved Hilary seconded

9. TEACHERS REPORT

Julie Kolofer the kindergarten teacher gave a update on the projects going on in her classroom. They are making gingerbread cookies and houses. Julie brought examples of the student’s artwork. She spoke about the staff is utilizing tool box. Julie expressed how the power outages put a constraint on planning a winter program. She believes with support from a music teacher/drama teacher would be beneficial. The board said they would like a open dialogue to better serve the teachers.

a. Washington School Enrollment

Grade	K	1	2	3	4	5	6	7	8	Total
Students	0	0	0	0	2	0	2	1	0	4

b. Grizzly Hill School Enrollment

Grade	TK/K/1	1	2	3	4	5	6	7	8	Total
Students	8	10	13	8	10	13	10	7	11	90

c. P.B.I.S. Report

No report given

10. BOARD REPORT

No report given

11. ANNUAL APPROVAL OF DISTRICT ORGANIZATION CHART

There are no new changes to the organizational chart; this reflects the current populated positions in the District. Superintendent will report on process.

The superintendent recommends approval.

Malik moved Hilary seconded

Ayes:3 Nays:0 Absente:2 abstain:0

12. FACILITIES UPDATE /MAINTENCE UPDATE

Winter break Boberg flooring will be out to fix the buckled spots on the gym floor. Birken will be tuning up the generator. Gary Habeeb and ultra-link will be out to start the first phase of the wiring for the internet. The Grizzly Hill site needs to update the surveillance system. Jessica is in the process to get competitive bids for the water tank removal. Jessica spoke on the success of the e-waste removal that one more trip is needed.

13. GRIZZLY HILL GENERATOR

Tabled till competitive bids are fulfilled and further information is provided.

14. APPROVE UPDATE TECH WIRING FOR GRIZZLY HILL

The board agreed to sign the contract for the update on tech wiring at Grizzly Hill School. They agreed on both phases of the project to be done.

Malik moved Hilary seconded

Ayes:3 Nays:0 Absente:2 abstain:0

15. OAK TREE FACILITIES USE

Hilary spoke about interest of bringing classes for all ages at the Oak Tree campus. This discussion will be moved to the board retreat for further discussion.

16. SUPERINTENDANT REPORT

Melissa gave a report on what has been going on at the school.

17. UPDATE ON BOARD POLICIES

**Twin Ridges Elementary School District
Board Policy updates per CSBA Legal Recommendations
Series 0000, 1,000, 2,000, 3,000 & 7,000: Board bylaws
Tabled till February**

18. LCAP

Tabled till February

**19. JULY 1, 2019- SEPTEMBER 30, 2019 WILLIAMS UNIFORM COMPLAINT
SUMMERY**

No complaints

20. WINTER PROGRAM

No winter program will be available but proposed on for spring. Grizzly Hill will be hosting a community dinner with a raffle to raise funds for a spring program.

21. RETREAT

Discussions regarding fidelity of programs for students (January or February)
Tabled till next month

**22. PUBLIC COMMENT REGARDING CLOSED SESSION
ADJOURN TO CLOSED SESSION**

No comment

b. ADJOURN TO CLOSED SESSION:5:45

c. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code 54957

Title: Certificated

d. RECONVENE FROM CLOSED SESSION:5:59

e. COMMENT REGARDING CLOSED SESSION

No comment

23. FUTURE AGENDA ITEMS

*North Point Academy will be back January with use agreement.
Board retreat date*

24. ADJOURNMENT: 6:00

This agenda was posted at least 72 hours in advance of the meeting at 16661 Old Mill Road, Nevada City, CA 95959.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530-265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a)(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

Attested to:

Mindi Morton/President Date

Rachel Kozloski/Clerk Date