TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

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| Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com |

BOARD OF TRUSTEES

BOARD RETREAT

REGULAR MEETING

MINUTES

Tuesday, July 21, 2020

1:00 PM

Grizzly Hill School Cafeteria  
16661 Old Mill Rd. Nevada City, CA

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | The TRESD Board of Trustees will participate via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting. | | | | | | | | | | | | |  |
|  | 1. | | | CALL TO ORDER  The Board Retreat/Regular Meeting of the Twin Ridges Elementary School District Board of Trustees was called to order at XX:XX on Tuesday, July 21, 2020. | | | | | | | | | |  |
|  | 2. | | | ROLL CALL Mindi Morton Rachel Kozloski Lorien Whitestone Malik Goodman Hillary Hulteen | | | President Clerk Member Member Member | | Present Present Present Present Present | | | | |  |
|  |  | | | Five members present. Quorum established.  In attendance: Melissa Madigan, Kelly Moreno, Sunshine Bender, Diana Pasquini, Gretchen Eisenhut, Erin Riley XXXX | | | | | | | | | |  |
| *Action* | 3. | | | APPROVAL OF July 21, 2020 BOARD RETREAT/ BOARD MEETING AGENDA – *Mindi Morton* | | | | | | | | | |  |
|  | | | | Action  Rachel Kozloski moved to approve the July 21, 2020 Board Meeting Agenda as presented, Malik Goodman seconded; motion passed by the following vote: | | | | | | | Vote Aye Aye Aye Aye Aye | | Mindi Morton  Rachel Kozloski  Lorien Whitestone  Malik Goodman  Hillary Hulteen |  |
|  | 4. | | | PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)  XXX | | | | | | | | | |  |
| *Action* | 5. | | | CONSENT ITEMS. *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.* | | | | | | | | | |  |
|  |  | | | A. | Approval of June 9, 2020 Regular Board Meeting Minutes - *Mindi Morton* | | | | | | | | |  |
|  |  | | | B. | Approval of Warrants for June 2020 - *Mindi Morton* | | | | | | | | |  |
|  | | | | | Action  Rachel Kozloski moved to approve the Consent Items as presented, Malik Goodman seconded; motion passed by the following vote: | | | | | | Vote Aye Aye Aye Aye Aye | | Mindi Morton  Rachel Kozloski  Lorien Whitestone  Malik Goodman  Hillary Hulteen |  |
|  | 6. | | | REPORTS/PRESENTATIONS | | | | | | | | | |  |
| *Discussion/Info.* | | | | A. | Family Resource Center - *Diana Pasquini* XXX | | | | | | | | |  |
| *Discussion/Info.* | | | | B. | Board Report- *Mindi Morton* XXX | | | | | | | | |  |
|  | 7. | | | DISCUSSION/ACTION ITEMS | | | | | | | | | |  |
| *Discussion/Action* | | | | A. | | How to Open School – *Melissa Madigan*  XXX | | | | | | | |  |
|  | | | | | | Action  Rachel Kozloski moved to open schools XXX, Malik Goodman seconded; motion passed by the following vote: | | | | | Vote Aye Aye Aye Aye Aye | | Mindi Morton  Rachel Kozloski  Lorien Whitestone  Malik Goodman  Hillary Hulteen |  |
| *Discussion/Info.* | | | | B. | | Teacher Update – *Mindi Morton*  XXX | | | | | | | |  |
| *Discussion/Info.* | | | | C. | | Kitchen Manager Update – *Mindi Morton*  XXX | | | | | | | |  |
| *Discussion/Action* | | | | D. | | Adopt Board Policies (3000 Series, Part 1 of 2 and Part 2 of 2) - *Melissa Madigan*  XXX | | | | | | | |  |
|  | | | | | | Action  Rachel Kozloski moved to approve the 3000 Series Board Policies as presented, Malik Goodman seconded; motion passed by the following vote: | | | | | Vote Aye Aye Aye Aye Aye | | Mindi Morton  Rachel Kozloski  Lorien Whitestone  Malik Goodman  Hillary Hulteen |  |
| *Discussion/Info.* | | | | E. | | Review Board Policies (4000 Series) – *Melissa Madigan*  The Board was given the 4000 Series Board Policies to review for discussion/approval at the August 11, 2020 board meeting. | | | | | | | |  |
| *Discussion/Action* | | | | F. | | Resolution 20-20 To Rescind the Layoff of Classified Employee (Cook/.375 FTE) – *Melissa Madigan*  XXX | | | | | | | |  |
|  | | | | | | Action  Rachel Kozloski moved to approve Resolution 20-20 authorizing the rescission of the layoff of one .375 FTE classified cook position as presented, Malik Goodman seconded; motion passed by the following vote: | | | | | Vote Aye Aye Aye Aye Aye | | Mindi Morton  Rachel Kozloski  Lorien Whitestone  Malik Goodman  Hillary Hulteen |  |
| *Discussion/Action* | | | | G. | | Resolution 20-21 Authorizing Signers for TRESD Revolving Bank Accounts – *Melissa Madigan*  XXX | | | | | | | |  |
|  | | | | | | Action  Rachel Kozloski moved to approve Resolution 20-21 authorizing signers for TRESD revolving bank accounts as presented, Malik Goodman seconded; motion passed by the following vote: | | | | | Vote Aye Aye Aye Aye Aye | | Mindi Morton  Rachel Kozloski  Lorien Whitestone  Malik Goodman  Hillary Hulteen |  |
| *Discussion/Action* | | | | H. | | Job Reclassification(s) Executive Assistant *Confidential* (2) and Teacher on Special Assignment – *Melissa Madigan*  XXX | | | | | | | |  |
|  | | | | | | Action  Rachel Kozloski moved to approve the job reclassification for classified employees Kelly Moreno and Sunshine Bender to Executive Assistant (Confidential), retroactive to July 1, 2020, Malik Goodman seconded; motion passed by the following vote: | | | | | Vote Aye Aye Aye Aye Aye | | Mindi Morton  Rachel Kozloski  Lorien Whitestone  Malik Goodman  Hillary Hulteen |  |
| *Discussion/Action* | | | | I. | | Additional Custodial Hours - *Melissa Madigan*  XXX | | | | | | | |  |
| *Discussion/Action* | | | | J. | | Security Camera Policy – *Sunshine Bender*  XXX | | | | | | | |  |
| *Discussion/Action* | | | | K. | | Williams Uniform Complaint Quarterly Report (April-June 2020) – *Melissa Madigan*  XXX | | | | | | | |  |
| *Discussion/Info.* | | | | L. | | Superintendent’s Report – *Melissa Madigan*  XXX | | | | | | | |  |
|  | 8. | | | PUBLIC COMMENT ON CLOSED SESSION ITEMS – *Mindi Morton* XXXRegular session recessed at XX:XX | | | | | | | | | |  |
|  | 9. | | | CLOSED SESSION – *Mindi Morton* | | | | | | | | | |  |
|  |  | | | A. | Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))  Resolution 20-22 | | | | | | | | |  |
|  |  | | | | Closed session called to order at XX:XX | | | | | | | | |  |
|  | 10. | | | RECESS /RECONVENE *-* Report out on Closed Session - *Mindi Morton* | | | | | | | | | |  |
|  |  | | | A. | Public Employee Discipline/Dismissal/Release  Resolution 20-22 | | | | | | | | |  |
|  |  | | | | Closed session concluded at XX:XX. Regular session resumed at XX:00. Board President, Mindi Morton reported that XXX. | | | | | | | | |  |
| *Discussion* | 11. | | | FUTURE AGENDA ITEMS DISCUSSION  XXX | | | | | | | | | |  |
|  | 12. | | | UPCOMING MEETINGS:  Next Regular Board Meeting, Tuesday, August 11, 2020 | | | | | | | | | |  |
|  | 13. | | | ADJOURNMENT  Meeting adjourned at XX:XX | | | | | | | | | |  |
|  | | This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 | | | | | | | | | | | |  |
| *NOTICE:* | | In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)] | | | | | | | | | | | | |
|  | | | | |  | | 07/21/2020 | |
| Mindi Morton, Board President | | | | |  | | Date | |